BG CONSULTING SERVICES

CAPABILITY STATEMENT

SBA 8(a) Certified

"Gets the Job Done Right the First Time"

BGC is an 8(a), Veteran Owned Small Business (VOSB), Woman Owned Small Business (WOSB) headquarter in Fairfax, VA. BGC is a trusted organization providing services to the Federal Government in the following areas:

1. Program & Project Management; 2. Human Resources Support Service; 3. Business Operations / Transformation; and 4. Technology Solutions.

Leadership & Mission: BGC is a trusted advisor delivering products and services to impact business solutions. BGC seeks to provides high performance personnel to our current and future customers. BG Consulting Services was founded in 2011 by Ms. Brenda Gaines, she serves as CEO. Ms. Gaines has 29+ years of Federal work experience in the areas of healthcare administration, management consulting, health systems, change management, organizational leadership, human resource management, program and project management, and administrative operations.

WE PROVIDE SOLUTIONS IN

541611 | Admin Management	**541612** | Human Resources	**541990** | Prof, Scientific, and Tech
611430 | Prof & Mgmt Dev Training	**541618** | Misc Mgnt Consulting	**611420** | Computer Training
541613 | Marketing Consulting	**561110** | Office Administration	**541519** | Misc Computer Services
541614 | Process, Distribution, & Logistics	**541430** | Graphic Design	**561920** | Meeting / Conferences

CORE COMPETENCIES

Program & Project Management
- Earned Value Management
- Financial Management
- Program Evaluation
- Program Management Office (PMO) Delivery

Human Resources Support Service
- Program Management
- Strategy & Organizational Planning/Analysis
- Business Process Reengineering
- Acquisition Management
- Policy Development
- Administrative Support Services
- Change Management
- Base Realignment & Closure Planning/Logistics
- Event Planning

Business Operations / Transformation
- Executive & Employee Coaching / Mentoring
- Workforce Analysis and Development
- Human Resource Management
- Diversity & Inclusion Planning & Management
- Convention & Meeting Organizers

Technology Solutions
- IT Transformation
- Network Administration
- Help Desk Operations
- Call Center Management
- Enterprise Architecture
- Web Development & Graphics Design
- Electronic Records Management

COMPANY SNAPSHOT

- **DUNS #:** 055918065
- **CAGE Code:** 6V8N3
- **Designations:** 8(a), VOSB, and WOSB
- **Point of Contact:** Brenda Gaines, CEO
- **Email:** Bgaines05@breconsultingservices.com
- **Phone:** 571.762.6373
- **Contract Vehicle:** In the process of obtaining GSA schedule IT-70
- **Clearance:** TS and Facility Clearance in process

PAST PERFORMANCE

GOVERNMENT: Federal Communications Commission | National Guard Bureau | Defense Health Agency Integrated Referral Management | Department of Transportation | Department of Army | Air Force District of Washington, Office Special Investigation | EEOC | WMATA

DIFFERENTIATORS

- Deploys transition team on the ground within 1-3 business days after contract award
- Vast network of trusted teaming partners and consultants
- Customized solution to fit our customer's needs; we are not a one size fits all company
- We value innovation, integrity, collaboration, commitment and honor

CAPABILITY STATEMENT

PAST PERFORMANCE

Federal Communications Commission - 541611:

- Provides a full range of Human Resources Support Services: SES level recruiting, staffing, classifications and placement. Classification and staffing for all GS grade levels, recruitment and placement, benefits and retirements. Labor categories include graphic design, instructional design, and labor relations.

National Guard Bureau - 541611:

- Provides Diversity & Inclusion Support Services to support the National Guard in all 50 States and three territories - Guam, Puerto Rico, and the Virgin Islands.
- Collaborate with organizations internal to the NGB HQ Diversity offices, States, and Territories and external organizations as required to complete work requirements.

Department of Transportation - 541611:

- Provides procurement support to the Department of Transportation Federal Motor Carrier Safety Administration Office Acquisition Management (DOT FMCSA OAM).
- Consults and interfaces with OAM staff to identify and clarifty requirements, establish milestones schedules, develop and review documents, and provide feedback.
- Spearheads all conference planning, site selection locations, hotels, and travel for senior leadership meetings / conferences across the globe.

Defense Health Agency Integrated Referral Management Center - 541611:

- Supported the Defense Health Agency (DHA) by providing Call Center Management, Human Resources, Staffing, and Data Analytics Support for a 90-person Call Center that services over one million beneficiaries a year and includes the entire National Capital Area.

Department of Army - 611430:

- Provided Leadership Post Deployment Resiliency Training for 52 Chaplains, service members, and family members of 224th MI BN.
- Designed and executed a three-day workshop to provide effective life skills training to help build resilience, well-being, and performance.

Air Force District of Washington, AF Office of Special Investigations - 541519:

- Provided Project Management and Project Coordination to assist with critical stage architectural design and testing of the Electronic Records of Investigation System.
- Provided electronic records management through the lifecycle of the eROI.
- Provided guidance, reviews, and recommendations during all phases of project's life cycles, integrated results of milestone decisions, assessments, and reviews into appropriate SharePoint repository.

Brenda Gaines CEO
571.762.6373
BGaines05@Breconsultingservices.com
12150 Monument Drive, Suite 600
Fairfax, VA 22033

DUNS: 055918065
CAGE Code: 6V8N3